



# ROUNDABOUT

Tel: 01386 833030 Fax No.: 01386 832384

Email: requests.rdt@btconnect.com or admin.roundabout@btconnect.com

Charity Registration No.: 1104867

Roundabout (West Midlands) Ltd

Registered No.: 5065046

FOR OFFICE USE ONLY	PRINTED	
JOB NO.		
COST		
DELIVERY DATE		
DATE LETTER SENT		

## Request Form/Price List

IMPORTANT: Referral Agent MUST complete form fully in BLOCK LETTERS. Thank you

Referral Agency

Address   
Post code:

Email

Tel. No.  Mob.

Contact  Dept.

Client Name

Address   
Post code:

Email

Tel. No.

Mob.

**Charges:** Agency to pay  or Client to pay  **Age of client:** 16-25  26-50  51-64  65+

**No. of children:** 0-3 years  4-10 years  11-15 years  **Stairs:** Yes  No

**Premises:** House  Flat  Bungalow  Bedsit  Other  **Housing Assoc. Name:**

	Price	Qty		Price	Qty		Price	Qty														
Double Bed Base	£9		Cot (If possible will include mattress)	£5		Desk	£5															
Double Bedding	£7		High Chair	£2		Rug <i>specify size below</i>	£4															
Double Headboard	£1		Settee (3 seater)	£20		Dining Table	£14															
Double Mattress	£9		Settee (2 seater)	£18		Dining Chair (each)	£3															
Single Bed Base	£7		Armchair (If possible will match)	£8		Kitchen Table	£10															
Single Bedding	£6		Fireside Chair (upright) <i>specify size below</i>	£7		Kitchen Chair (each)	£3															
Single Headboard	£1		Recliner Chair	£7		Kitchen Starter Pack	£10															
Single Mattress	£7		Sideboard	£5		Ironing Board	£3															
Bunk Bed (2 tier) (If possible will include mattresses)	£18		Wall Unit	£7		<b>Curtains (pair) £2</b>																
Chest of Drawers	£7		Bookcase	£5		<table border="1"> <thead> <tr> <th rowspan="2">Qty</th> <th colspan="2">Window Size</th> </tr> <tr> <th>Width (specify cm or ins)</th> <th>Height (specify cm or ins)</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Qty	Window Size		Width (specify cm or ins)	Height (specify cm or ins)											
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Wardrobe	£10		Occasional Table	£4																		
Bedside Cabinet	£4		TV Cabinet/Stand	£4																		
Dressing Table	£3		CD Storage Unit	£1																		

Other, please specify:

### Important Notes - please read carefully and sign

- This form should be completed fully by a recognised Referral Agent. It should NOT be completed by the client.
- We cannot accept requests unless they are on the appropriate Request Form and signed.
- There are no facilities at the warehouse for clients to view and select items before delivery.
- The client should ensure there is someone available to receive the delivery with payment where appropriate.
- Any failed delivery which is reinstated may result in additional charges and may require payment in advance.
- Staff shortages may result in delivery to the front door only.

- Client information is strictly confidential and is retained for statistical/business purposes only.
- All items requested will be subject to availability. We do not hold a waiting list.
- Contact our office for other items not listed.
- **Please consider the room area and size of furniture ordered.**

I, the Referral Agent, have read and accept these conditions

Signature