



ROUNDABOUT

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Charity Registration No.: 1104867

web site: www.roundaboutevesham.org.uk

Roundabout (West Midlands) Ltd

Registered No.: 5065046

FOR OFFICE USE ONLY	PRINTED (tick)
JOB NO.	
COST	
DELIVERY DATE	
DATE ACKNOWLEDGEMENT SENT	

Request Form/Price List

IMPORTANT: Referral Agent MUST complete form fully in BLOCK LETTERS. Thank you

Referral Agency

Address
Post code:

Email

Tel. No. Mob.

Contact Dept.

Client Name

Address
Post code:

Email

Tel. No.

Mob.

Charges: Agency to pay or Client to pay **Age of client:** 16-25 26-50 51-64 65+ Prefer not to say

Client status: Single Single Parent Married/Co-habiting couple Other Prefer not to say

No. of children: 0-3 yrs 4-10 yrs 11-15 yrs Prefer not to say **Housing Assoc. Name:**

Premises: House Ground Flr Flat Upstairs Flat Bungalow Bedsit Other

	Price	Qty		Price	Qty		Price	Qty
Double Bed Base	£9		Cot (If possible will include mattress)	£5		Desk	£5	
Double Bedding	£7		Settee (3 seater)	£20		Rug <i>specify size below</i>	£4	
Double Headboard	£1		Settee (2 seater)	£18		Dining Table	£14	
Double Mattress	£9		Armchair (If possible will match)	£8		Dining Chair (each)	£3	
Single Bed Base	£7		Fireside Chair (upright) <i>specify size below</i>	£7		Kitchen Table	£10	
Single Bedding	£6		Recliner Chair (manual)	£8		Kitchen Chair (each)	£3	
Single Headboard	£1		Recliner Chair (electric)	£15		Kitchen Starter Pack	£10	
Single Mattress	£7		Sideboard	£5		Ironing Board	£3	
Bunk Bed (2 tier) (Order mattresses separately)	£18		Wall Unit	£7		Curtains (pair) £2		
Chest of Drawers	£7		Bookcase	£5		Qty	Window Size	
Wardrobe	£10		Occasional Table	£4			Width	Height
Bedside Cabinet	£4		TV Cabinet/Stand	£4		<small>(specify cm or ins)</small>	<small>(specify cm or ins)</small>	
Dressing Table	£3		CD Storage Unit	£1				

Other, please specify:

Important Notes – please read carefully and sign

- This form must be completed fully by a recognised Referral Agent. It MUST NOT be completed by the client.
- We cannot accept requests unless they are on the appropriate Request Form and signed.
- There are no facilities at the warehouse for clients to view and select items before delivery.
- The client should ensure there is someone available to receive the delivery with payment where appropriate.
- Any failed delivery which is reinstated may result in additional charges and may require payment in advance.
- Staff shortages may result in delivery to the front door only.

- Personal data is processed under the provisions of the GDPR 2016. Before a request is processed by Roundabout the Referral agent and the Client must have read and understood Roundabout's Privacy Policy (incorporating the Roundabout Data Retention and Destruction Policy) available on the Roundabout web site.
 - All items requested will be subject to availability. We do not hold a waiting list.
 - Contact our office for other items not listed.
 - **Please consider the room area and size of furniture ordered.**
- I, the Referral Agent, have read and accept these conditions

Signature