

Roundabout (West Midlands) Ltd

Trustee Vacancy

Roundabout the furniture reuse charity has over 27 years' experience of providing donated essential furniture and other household items to individuals and families in financial need via a referral process across Worcestershire, West Warwickshire and the North Cotswolds.

In addition to diverting reusable furniture items away from landfill and achieving a reduction in CO2 emissions Roundabout also provides a myriad of interesting volunteering opportunities. Roundabout provides vocational training opportunities for people with disabilities, Roundabout has approximately 45 regular volunteers of which over a third are living with or recovering from mental health issues or have a physical disability or both. Roundabout prides itself as being very inclusive.

In 2019 Roundabout was presented with the prestigious Queens Award for voluntary service in recognition of their charitable achievements.

The Trustee Board of Roundabout are now seeking to appoint additional charity Trustees.

Overall Purpose of Role

Trustees are ultimately responsible for the charitable organisation including setting the strategic direction of the organisation and ensuring the organisation acts lawfully and furthers its charitable aims.

Role Description

Role Title: Roundabout Trustee

Direct Report: Works closely with the Roundabout chairman, Board of Trustees, Roundabout Manager and Company Secretary.

Trustee duties

Ensuring that the charity pursues its stated objects and purposes, as defined in its governing document by developing and agreeing a long term strategy.

Ensuring that the charity complies with its governing document, charity law,

company law and any other relevant legislation or regulations.

Ensuring that the charity applies its resources exclusively in pursuance of its charitable objects for the benefit of its benefactors.

Ensuring that the charity defines its goals and evaluates performance against agreed targets.

Safeguarding the good name and values of the charity.

Ensuring the effective and efficient administration of the charity, including having appropriate policies and procedures in place.

Ensuring the financial stability of the charity

Ensure the proper investment of the charity's funds.

Follow appropriate and formal arrangements for the appointment, support and appraisal of the charity's management.

In addition to the above statutory duties, each trustee should use any specific skills Knowledge or experience they have to help the board of trustees reach sound decisions.

Person Specification

A willingness to devote the necessary time and effort.

Strategic vision.

Good, independent judgement.

An ability to think creatively.

An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship.

An ability to work effectively as a member of a team.

A commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership

Time commitment and location

The Roundabout board meets five times a year including the AGM and board meetings are held at Roundabout's Blackminster base.

For a recruitment information pack please e-mail:

manager@roundaboutvesham.org.uk

Website: www.roundaboutvesham.org.uk

Or for a more informal conversation with regard to this role please contact Peter Andrews the Roundabout Manager on the above e-mail address